**Submission to IGHPE title page**

**Title:**

**Authors:**

**Name:** Indicate corresponding author with an asterisk\*

**Affiliation:**

**Name:**

**Affiliation:**

**…**

**\*Corresponding author’s email:**

**Keywords:** e.g. Patient simulation, Public health

**Conflicts of interest:**

**Funding**:

**Acknowledgements:**

**Title**: To ensure a double-blinded peer review process, please do *not* include the authors’ details in this section.

**Abstract**

The abstract should be 100-200 words, and should not contain citations to references, figures, etc.

**Heading level 1 (16pt, bold)**

Use sentence case for all headings and subheadings, e.g. “Lorem ipsum dolor consectetur: Sit amet adipiscing.”, not “Lorem Ipsum Dolor Consectetur: Sit Amet Adipiscing”.

***Heading level 2 (14pt, bold, italic)***

Body text should be in 12 pt Cambria, Times New Roman, etc. Paragraphs should be indented on the first line.

All text should be double-spaced with line numbers.

Non-standard abbreviations, e.g. acronyms, should be defined upon first appearance in the text, e.g. “… a member of the Committee for Serendipitous Discovery (CSD)…”

**Figures and tables**

***Figures***

Cite references to figures in parentheses, e.g. “(Figure 1)”; “(Figures 1 and 2)”. Insert the legend for the figure at the appropriate point in the text to indicate the desired position of the figure.

**Figure 1.** This is the legend for Figure 1. Please submit the image as a supplementary file labeled as “Figure 1”.

aFootnotes to the figure may be placed under the legend using alphabetical superscripts.

***Tables***

Cite references to tables in parentheses, e.g. “(Table 1)”; “(Tables 1 and 2)”. Insert the legend for the table at the appropriate point in the text to indicate the desired position of the table.

**Table 1.** This is the legend for Table 1. Please submit the table as a supplementary image file labeled as “Table 1”.

aFootnotes to the table may be placed under the legend using alphabetical superscripts.

**Lists**

***Lists with headings***

**Firstly:** Cras dapibus elementum urna sit amet semper. Suspendisse convallis amet volpo bene…

**Secondly:** Phasellus mattis nisi ac dictum sollicitudin…

**Thirdly:** Sed luctus suscipit felis, a condimentum nisl convallis vitae…

***Bulleted lists***

* Cras dapibus elementum urna sit amet semper.
	+ Suspendisse…
* Phasellus mattis nisi ac dictum sollicitudin…
* Sed luctus suscipit felis, a condimentum nisl convallis vitae…

***Numbered lists***

1. Cras dapibus elementum urna sit amet semper.
	1. Suspendisse
2. Phasellus mattis nisi ac dictum sollicitudin…
3. Sed luctus suscipit felis, a condimentum nisl convallis vitae…

**Numerical data**

***Numbers***

* Express numbers in digits, using commas in numbers of 4 digits or more, e.g. 100; 1,000; 1,000,000 or 100.0; 1,000.0; 1,000,000.0.
* Express numbers in words:
	+ At the very start of a sentence, e.g. “Two hundred and twenty-seven mosquitos were found…”; “Nine-tenths of…”
	+ When the number is approximate, e.g. “There are about 4 million New Zealanders…”
	+ Hyphenate words for two-digit number combinations, e.g. “Fifty-nine”
	+ Hyphenate fractions when expressed in words, e.g. “Two-thirds”

***Percentages***

* Express percentages in digits, rounded to whole numbers or one decimal place, with a “%” sign, e.g. “75%” or “”75.0%”
* Include raw numbers with percentages, if known, e.g. “Positive results were found in only 70/200 (35%) samples…”; “Only 70 samples (35%) were positive…”
* Express percentages as words as described for “Numbers” and use “percent”, e.g. “Twelve percent (6/50) of correspondents…”

***Units***

* Use SI units1
	+ Use the SI abbreviation if the preceding number is expressed in digits, e.g. “…299,792,458m/s…”
	+ Use the full SI unit term if the preceding number is expressed in words, e.g. “One hundred meters is often…”

***Currencies***

* Use ISO 4217 currency names and alphabetic codes2
* Express currencies in digits using ISO 4217 alphabetic codes, e.g. “The cost was USD400.00…”
* Express currency amounts in words as described for “Numbers”, using full currency names, e.g. “Four hundred US Dollars was too much…”

***Statistical measures***

* Confidence intervals
	+ Express confidence intervals whenever possible, e.g. “…and 49 (95% CI, 41–57) respectively.”
* Standard deviations
	+ Express standard deviations as “mean (SD)”, e.g. “… a mean mass of 54 (4)mg…”
* p-values
	+ Report p-values as “significant” or “not significant”, e.g. “…(p < 0.05 significant)…”

**Quotations**

Short quotes in the text should be in “quotation marks” and followed by a citation, e.g. “…as Caesar said “I came, I saw, I conquered.”1”.

Longer quotes should be included as indented paragraphs followed by a citation, e.g.

Proin vitae luctus nulla. Sed viverra semper felis et gravida. Donec ultricies, quam quis facilisis dictum, tellus diam porttitor nibh, quis vulputate sem diam et augue. In malesuada erat vel tellus volutpat facilisis. Sed et volutpat lacus. Mauris a tincidunt tortor, non aliquam est.2

**Citations and references**

***Citations***

Citations should be in continuous superscript. Insert citations outside/after a period (full stop) or comma, but inside/before a semicolon or colon. Multiple citations can be included as number ranges, e.g. “… requires further evidence2; however…”; “… makes this unlikely.2-10”

***References***

References should be formatted in ICMJE “Vancouver” referencing style as detailed by the National Library of Medicine in “Citing Medicine.”3 Please include URLs and/or DOI numbers where possible. An extensive list of examples may be found online,4 while some examples of common reference types are shown in the references section of this document.

**Quotations**

Short quotes in the text should be in “quotation marks” and followed by a citation, e.g. “…as Caesar said “I came, I saw, I conquered.”1”.

Longer quotes should be included as indented paragraphs followed by a citation, e.g.

Proin vitae luctus nulla. Sed viverra semper felis et gravida. Donec ultricies, quam quis facilisis dictum, tellus diam porttitor nibh, quis vulputate sem diam et augue. In malesuada erat vel tellus volutpat facilisis. Sed et volutpat lacus. Mauris a tincidunt tortor, non aliquam est.2

**References**:

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**Appendices**

Place any appendices after the reference list. Please use them only for relevant supporting material that would interrupt the flow of the paper, e.g. the text of a survey, or a large table of raw data. For large quantities of data, e.g. in a spreadsheet, consider submitting a separate supplementary file. Alternatively, supply a link to the data in an online data repository.